



TOWN OF EVANS POLICE DEPARTMENT
8787 ERIE ROAD, ANGOLA, NY 14006
716-549-3600 FAX 716-549-6089

REQUEST FOR INFORMATION

The requestor information must be completed in its entirety and signed by the requestor.

Complaint #: \_\_\_\_\_
Date Received: \_\_\_\_\_
Completed by & fee: \_\_\_\_\_
Completed date: \_\_\_\_\_
Requestor notified: \_\_\_\_\_

Requestor's Information

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Specific Information Requested:
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Signature of Requestor: \_\_\_\_\_

Police Department Information

This request is: [ ] Approved [ ] Denied \_\_\_\_\_

Signature of Officer Approving/Denying Request

Information released:
\_\_\_\_\_
\_\_\_\_\_

Reason for denial (in writing seven days of receipt of an appeal):
\_\_\_\_\_
\_\_\_\_\_

Option to Appeal

I hereby appeal: \_\_\_\_\_

Signature

Date

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NOTICE: The information supplied by the Town of Evans Police Department is information created in the normal course of this department's policing responsibility. As such, information received is subject to individual interpretation as given to this department, and should not be construed as absolute or entirely factual. Some information is received from outside agencies and is also subject to interpretation on an individual basis.

Information concerning other departmental activities (such as the courts, probation, parole, or individual town departments) should be requested from those agencies.

The requestor acknowledges that information may not be complete or fully accurate as the Town of Evans Police Department only reports data to the extent as such data is provided by individuals reporting to this department. The requestor releases the Town of Evans and the Town of Evans Police Department, its officers, employees and agents from any and all claims which may arise from the receipt of information provided to the Town of Evans Police Department.